

1) Prices shown are exclusive of VAT which will be applied at the standard rate.

## BUREAU DATA PROCESSING COSTS

### **SET-UP COST - £150.00 for the following services**

Import files	£ 10.00 per file
PAF address improvement - Consumer	£ 4.00 per thousand
MPS cleaning	£ 0 .70 per thousand
De-dupe - standard - Consumer	£ 3.00 per thousand
De-dupe - multiple file - prioritised - Consumer	£ 3.50 per thousand
MAILSORT processing (Royal Mail)	£ 1.50 per thousand
DSA Mailsorting	£ 2.00 per thousand
MAILSORT barcoding	£ 3.00 per thousand
Processing Report.	FOC
Add DPS to file	£ 2.00 per thousand
Add extra information to file, eg. apply pack codes	£ 1.50 per thousand per item added
Special processing	Cost On Request

### **SUPPRESSIONS\*\***

	Per Removal	Per Flag
Royal Mail <b>NCOA UPDATE</b>	£ 0.30	£ 0.30
Royal Mail <b>NCOA SUPPRESS</b>	£ 0.16	£ 0.30
ReAd GAS Reactive (Forwarding Address)	£ 0.30	£ 0.30
ReAd <b>GAS</b> (gone-away)	£ 0.20	£ 0.49
<b>Mortascreen</b> (deceased suppression)	£ 0.22	£ 0.41
<b>Bereavement Register</b> (deceased suppression)	£ 0.20	£ 0.54
<b>MPS/MPS DCD</b> (Opt-out of 'cold' mailings)	£ 0.70/K	Records run

**\*\*SET-UP COST - £100.00 when only running suppressions.**

NO SET UP costs when using our online Data Health Check facility  
[www.datahealthcheck.co.uk](http://www.datahealthcheck.co.uk) – Audit your data free of charge and pick and choose the services you need, order and pay online making a saving of up to £150 on set up and import charges. (minimum job charges of £25 apply)



### **No Set Up Charge For The Following**

Telephone Number Appending + TPS (If Run at Same Time)	£ 20.50 Per Thousand Records Run
TPS	£ 5.00 Per Thousand Records Run

### **Data Entry:-**

Records Entered	£ 110.00/K
Handling Fee – Use of DPC Address, shredding service and Disposal	£ 15.00/K

### **Reports:-**

Matchback Reports	£ 200.00 Per report supplied
Specialised Reports such as KPI's	Price On Request

**Other services are available please call us to discuss any requirements you may have.**

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